

Region 4 IMCAT
October 23, 2020
Meeting via Zoom

President *Pro Tem* – Charlene Strickland
President Elect – Office Open
Secretary – Linda Gerhart, Ed.D., Barbers Hill ISD

Linda introduced herself and called the meeting to order at 9:35 AM

Linda explained the resignations of the President and President Elect due to job/district changes. The Executive Board met three weeks prior to the meeting and nominated Charlene Strickland, immediate Past President, as President Pro Tem to preside over this meeting.

General Business

- Secretary's report
 - Linda presented the minutes from the January 31, 2020 meeting. Wayne Schaper pointed out two errors in the minutes and Linda updated both.
 - Winnie Petersons, Fort Bend ISD, made a motion to accept the minutes
 - Jill Dorland, Clear Creek ISD, seconded
 - None opposed
 - Motion Carried
 - Linda presented the revision to the Bylaws that would add Treasurer duties to the Secretary's position.
 - Several questions from the group were answered
 - Jodi Carmichael, Galena Park ISD, made a motion to accept the revision
 - Gary Ono, Conroe ISD, seconded
 - None opposed
 - Motion carried
 - Linda presented the financial report reviewing current sponsors, sponsorship levels, expenditures, use of funds including advertising, website fees, signage, Zoom fees.
 - Several questions from the group were answered
 - Wayne Schaper, Spring Branch ISD, made a motion to accept the financial report as is
 - Cynthia Miller, Humble ISD, seconded
 - None opposed
 - Motion carried

- Website Tour
 - Charlene gave a tour of the Region 4 IMCAT website
 - <https://www.region4imcat.org/>
 - Recognized Randy Mau as webmaster for Region 4 IMCAT
 - Charlene gave a brief overview of the mentor program. Mentees will be paired with experienced IM Coordinators from districts similar in size and scope to their own and will be contacted in the coming weeks.

There were no nominees for President Elect so Linda reviewed the duties of President Elect and called for nominees. The election for President Elect will take place at the February meeting. If interested, submit your name to Linda Gerhart lgerhart@bhisd.net

Charlene assigned the group to breakout rooms to discuss IM questions as related to COVID-19 and other topics.

Wayne Schaper, immediate Past President of IMCAT, gave an annual conference update, reviewed the IMCAT Legislative Priorities, and thanked the vendors.

- Reviewed the cost of conference – least expensive conference because of no hotel, mileage, or meal expenses but same valuable training as face-to-face conferences
- Gave a review of what the virtual conference will look like this year
- Reviewed how to and reasons to run for the state board; deadline to apply is Friday, October 30, 2020. Email wayne.schaper@springbranchisd.org
- Wayne gave special thanks to our vendors for sponsoring our IMCAT organization at the Region 4 and State level.

There was a 10 minute break in the program.

After the break, all district participants in attendance introduced themselves, what district they work in, their title, and years of experience.

Ten of our vendors each spoke for 1-3 minutes to introduce themselves and their team, contact information, and a brief overview of their services.

Charlene asked for topics of interest for future meetings and a tentative host for the February meeting in case we are able to meet face-to-face again. To volunteer or submit topics of discussion email Linda Gerhart lgerhart@bhisd.net

Door prizes were awarded to Patricia Castillo, Southwest Schools; Linda McKay, Katy ISD; Deanne Hare, Tarkington ISD; Beth Lee, Pasadena ISD; Pam Latiolais, Channelview ISD; Robert Meyer, Deer Park ISD. Prizes will be mailed to each winner at their business address.

The meeting adjourned at 11:32 AM.

DRAFT